Public Services Delivery Scotland

Gyle Square
1 South Gyle Crescent
Edinburgh EH12 9EB
publicservicesdelivery.scot

NHS SCOTLAND

Dear Contractor,

E-Schedule Details for August Dispensing

All payments made for August 26 dispensing paid October 26 were actuals.

E-schedule Heading: Net Payment to bank (found on Pharmacy details tab)

Your payment will be paid on 30th October 2026 and this reflects your actual payment.

E-schedule Heading: Out of course payment (found on Dispenser details tab)
This is a memorandum field therefore this is not included in the Net Payment to Bank, it reflects payments made in the current month which relate to a prior period.

Creon
Contractor payments for special price endorsements for Creon have been calculated for the months of June 2026 and are included in the August 26 dispensing paid October 26 payment. These appear in the Supplementary & Service Payment section of the e-schedule as CREON0626.

PFS Calculation Report Update

The PFS calculation report tab has now been amended to include the individual fields specifying the number of fees for the Prescribing, Consultation (advice only) and Referral to GP activities for the recent PGD additions of Inflammatory Skin and Oral Thrush.

The PFS glossary has been updated in line with the above and a new PFS Plus glossary table added to the same report page.

The Supplementary and Service payments Glossary is currently under review and will be updated in due course.

Cost-Effective Pricing Adjustment

The previous cost-effective pricing adjustment, which was paid in August 2026 to all contractors based on their share of the dispensing pool, ended with the **June 2026 dispensing month**.

From the **July 2026 dispensing month onwards**, monthly analysis by Community Pharmacy Scotland (CPS) will identify affected contractors, and adjustments will be paid only to those contractors in the following month.

The first of these targeted adjustments will be included in the **October 2026 eSchedule** under adjustment code COSTEF0726 and will relate to the **July 2026 dispensing month**.

Work is also underway to consider longer-term changes to nDCVP to reduce the need for future adjustments. Further information will be provided as this work progresses.

Action required – payment claims for Not Collected/Not Dispensed items

Please make sure you only claim for items you have dispensed and that claims are submitted when the item has been collected. Items marked “Not Collected” (NC) or “Not Dispensed” (ND) should not be claimed, and endorsements should accurately reflect the item’s status at the time of claim.

This helps make sure your payments are right first time, supports a fair and consistent approach for all contractors, and reduces the need for follow-up payment checks and adjustments later. Routine overpayment adjustments on these claims were paused for a period while other priority work was carried out. These adjustments are now starting again. This means that if an item has already been paid but is later found to be marked as NC or ND, your payment will be reviewed and recovered if it was made in error. These adjustments will appear in your e-schedule on the Supplementary and Service Payments page as PVNCND.

Additional PFS dressing products accepted for payment

The Pharmacy First Scotland data reference file has been updated to include 10 additional dressing products. This change means that prescriptions for these items dispensed from August 2026 onwards will be accepted for payment, reducing avoidable claim rejections.

PMR suppliers are being informed and asked to remove any warning messages associated with these products. Work is also underway to add the items to the Pharmacy First Scotland Approved List from 1 September 2026.

A full list of affected products and dm+d codes is available on the website. Please note that the eSchedule cannot host hyperlinks. To access guidance, copy and paste this URL into your browser –

https://www.nss.nhs.scot/pharmacy-services/communications/pharmacy-first-scotland-additional-dressing-products-accepted-for-payment/

Pharmacy First Scotland adjustments update

Average value adjustments for Pharmacy First Scotland (PFS) rejected items stopped after the January 2026 dispensing month. Final average adjustments were made and these were documented in the April 2026 e-schedule.

A small number (less than 150 claims across Scotland) of Pharmacy First items remain rejected despite being eligible for payment. A system change is being implemented; however, until this is applied, an adjustment for these items (from February 2026 dispensing onwards) will be applied on a line-by-line basis using the actual item payable price. These transactions will appear in your May 2026 e-schedule, and monthly thereafter. Please note this issue is distinct from the majority of Pharmacy First rejections, which are valid against the current Scottish Drug Tariff Part 17 formulary.

Continue to review your Rejected Items Report regularly, check rejection reasons carefully, and ensure your PFS claims are accurate so that payments are not delayed.

Please note that the e-schedule cannot host hyperlinks. To access guidance, copy and paste this URL into your browser and select the Rejected Items Report tab:
https://www.nss.nhs.scot/browse/pharmacy-services/pharmacy-eschedules

Retrieve a copy of a submitted prescription

Practitioner Services are happy to provide dispensing contractors with a scanned copy of prescriptions submitted for processing.

Email: nss.psd-pscriber-statnry@nhs.scot

Out-of-pocket expenses report

An issue has been identified with the item-level out-of-pocket expenses report in the eSchedule. The total shown may not always match the total in the PAY001/002 report.

For now, please use the PAY001/002 report to check your total out-of-pocket expenses payments. An improved Out of Pocket Expense report is being developed. You need to take no action at this stage. Further information about the improved report will be shared nearer the time.

Accessing online claim and payment reporting

If you use the monthly eSchedule reports, you may also find Online Reporting useful. You can use it on site when connected to SWAN. You can run detailed payment reports straight away or schedule them to run automatically at a chosen time, with the results sent by email as Excel attachments.

Useful reports you can run or schedule

The most commonly used monthly report is the **Items Paid Report**, which details every single paid item in a dispensing month. Another popular option is the **ePrescribed, eDispensed, e-Endorsed and Paid Report**. Enter a barcode to track an electronic claim and view its prescribing, dispensing, endorsing and payment information. This can be useful when reviewing a rejected claim or dummy item.

Request access

Links do not work in the eSchedule. To request access, please copy and paste this web address into your browser:

https://www.nss.nhs.scot/pharmacy-services/pharmacy-eschedules/access-online-reporting/

Outstanding Defects and known issues with e-schedules

We are aware of known defects relating to the following:

- Omission of dummy dispensed descriptions– partial fix has been applied, and work is ongoing

Public Health Scotland are currently working on fixes and will provide updates as soon as known.

The Smoking Cessation & Emergency Hormonal Contraception (EHC) report tab has been updated in line with the new EHC services which commenced from 1st November 2024. This page now includes the number of patients where EHC Consultations (PHSEHCCON) or Referrals (PHSEHCREF) took place. The payment values for these are reported in the Supplementary & Service Payments tab.

The Service Efficiency report tab was updated in November 24 dispensing month. The fields for AMS items claimed re Instalment dispensing, Care Homes and Stoma have been deleted as these have not been discounted from other AMS items used to calculate the Service Efficiency level achieved since September 2018. Since then, the Service Efficiency target to achieve payment for this is to electronically claim at least 80% of **all** AMS items in that dispensing month.

The **Pharmacy First Plus** activity has been added to the PFS calculation table to ensure all activity calculations and fees add up to the total activities reported.

Online Reporting - In line with new fields now available in the reporting warehouse due to the move to DM&D pricing file, the items paid report in online reporting has been updated. If you have access to Online Reporting and have previously set up a monthly schedule for the Items paid report, this report is now out of date and you will need to log into your online reporting/Business Objects account and set up a new recurring schedule for the new version of the report, titled "Items paid Report NEW (Latest Year and Month available)". If you require further information or help regarding this, please contact Keli Unsworth – email keli.unsworth@nhs.scot

E-Schedules

If you require to make changes to your e-schedule recipient list, either additions or deletions you can do so by completing the e-mandate form which is available from the link below.

https://forms.office.com/Pages/ResponsePage.aspx?id=veDvEDCgykuAnLXmdF5JmjWn887xWChAsDj_oowchQBUNUQxMU9INEpRSEQ5NEhBTFI0TTMyQTJSTy4u**Prescription Collection & Submission Dates**

***DATE FOR SINGLE SUBMISSION**

November 2026	**3rd Tuesday*** **17th Tuesday**
December 2026	**3rd Thursday*** **17th Thursday**
January 2027	**7th Thursday***

Deliver to: P&CFS Scanning Services, Gyle Square. 1 South Gyle Crescent. Edinburgh. EH12 9EB.
For Further Information please contact 01506 705100