

Detailed Review Findings (Action Plan) - Infection Prevention & Control (IPC)

Date: 27/02/2024

Version: V1.0

Category	Ref	Category 1 - 5	NHS Assure KSAR Observation	NHS Assure KSAR Recommendation	Board Response	Board Action	Owner	Target Closeout Date	Actual Closeout Date	Evidence of Closeout	Status (RAG rating)
IPC Built Environment	IPC1	4	IPC structure. The evidence provided gives details of the IPC Team structure and arrangements for IPC input to capital projects and demonstrates IPC engagement in the Foxgrove Construction and Commissioning Group and Architectural Derogations meetings, but not M&E Derogations Meetings.	NHS Ayrshire & Arran to ensure that there is IPC engagement in all relevant derogation decisions and that there is a clear audit trail to demonstrate this.							
IPC Built Environment	IPC2	5	IPC governance. Evidence provided by NHS Ayrshire and Arran includes a draft IPC Commissioning KSAR Report '2024-01-12 - NHSAA - IPC Commissioning KSAR Report' mapped to the Commissioning KSAR Workbook, most of which is incomplete.	NHS Ayrshire & Arran should consider completing this report as it will provide a useful template and record for ensuring that adequate evidence has been provided to meet the requirements of the Commissioning KSAR Workbook.							
IPC Built Environment	IPC3	5	Management & review of IPC risk. The two Risk Register entries provided as evidence were due for review in September 2022 and January 2023 respectively.	NHS Ayrshire & Arran to provide evidence that the risk register has been reviewed and updated.							
IPC Built Environment	IPC4	3	HAI SCRIBE process HAI Scribe documents provided do not demonstrate full integration of IPC into the design, construction and commissioning processes. There appears to be a gap of over two years between HAI-SCRIBE reviews (documents are dated June 2021 and September 2023) and no evidence was seen of periodic review.	NHS Ayrshire & Arran to provide assurance that HAI-SCRIBE documents are regularly reviewed and that there is a clear process for tracking any actions taken to address issues identified during the HAI-SCRIBE process.							
IPC Built Environment	IPC5	3	IPC involvement in commissioning processes No evidence was seen of IPC or related issues (e.g. cleaning; reporting of water sample results) being discussed by the NSAIS Construction and Commissioning Group.	NHS Ayrshire & Arran to provide assurance that the Construction and Commissioning Group has been sighted on any potential infection risks and any IPC issues relating to the new unit.							
IPC Built Environment	IPC6	3	Assurance IPC experience / qualifications No evidence was seen to demonstrate how NHS Ayrshire and Arran assures itself that those IPC specialists involved in the commissioning process are appropriately qualified and experienced.	NHS Ayrshire & Arran to ensure that those IPC specialists involved in the commissioning process are appropriately qualified and experienced.							
IPC Built Environment	IPC7	2	IPC assurance of water sampling No evidence was seen to demonstrate how NHS Ayrshire and Arran ensures that those IPC specialists involved in the commissioning process have access to all relevant information, including the results of commissioning tests on water systems.	NHS Ayrshire & Arran to ensure that those IPC specialists involved in the commissioning process have access to all relevant information, particularly the results of commissioning tests on water systems.							
IPC Built Environment	IPC8	2	IPC approval & response to water sample results. No evidence was seen of a process for IPC specialists to review and respond to the results of commissioning tests on the water system.	NHS Ayrshire & Arran to ensure that a process is in place for IPC specialists to review and respond to the results of commissioning tests on the water system.							
IPC Built Environment	IPC9	2	The process for unsatisfactory commissioning tests. No evidence was seen of a process for responding to 'out of specification' commissioning test results.	NHS Ayrshire & Arran to ensure that a process is in place for responding to 'out of specification' commissioning test results that includes review, rectification and re-testing as appropriate.							

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14	IPC Built Environment	IPC10	4	<p><u>IPC standards for furniture, fixtures and equipment</u></p> <p>NHSSA has been informed that the IPCT are involved in the process for evaluating furniture for the unit but no membership, Terms of Reference or attendance records have been provided that would demonstrate this. The "NSAIS Project Board Flash Report – Furniture and ICT" provided makes no reference to engagement with the IPCT at any point.</p>	<p>NHS Ayrshire & Arran to ensure that there is a process in place to provide assurance that all new equipment, including furniture and fixtures, meets the required standards for IPC.</p>						
15	IPC Built Environment	IPC11	4	<p><u>Pre-occupation cleaning arrangements</u></p> <p>No evidence was seen of demarcation of responsibilities for different stages of cleaning prior to, during, and after the commissioning and handover of the new unit.</p>	<p>NHS Ayrshire & Arran to ensure that it is clear who is responsible for each stage of cleaning prior to occupation and that there are clear and agreed standards for each stage of cleaning.</p>						
16	IPC Built Environment	IPC12	3	<p><u>Implementation of NIPCM & National cleaning specification</u></p> <p>Cleaning schedules seen for the facility are listed as "Pilot" in their document names so presumably intended to be reviewed and revised as necessary at some point; no details of this process have been seen. The cleaning schedules have no information as to who they have been devised or approved by, to demonstrate that they are current, or to indicate that they are specific to this unit and take into account the client group housed within the unit.</p>	<p>NHS Ayrshire & Arran to ensure that cleaning schedules for the unit are customised to take into account the special nature of the unit and its clients. The health board should also ensure that appropriate document control is in place for cleaning schedules.</p>						
17	IPC Built Environment	IPC13	3	<p><u>Dirty utility outlets & storage</u></p> <p>The dirty utility room appears to be quite large for this type of unit and contains significant storage capacity and a macerator.</p>	<p>NHS Ayrshire & Arran should review the function and layout of this room. If it is used as a dirty utility the Board should ensure that only items appropriate for storage in a dirty utility room are stored in this room. Given the storage capacity available in this room, there is likely to be pressure to store items in here that are not normally deemed appropriate for storage in a dirty utility room; the health board should ensure that there are processes in place to minimise any infection risks.</p>						
18	IPC Built Environment	IPC14	3	<p><u>Non-impervious surfaces</u></p> <p>Some damage to walls and flooring was observed within patient areas of the unit.</p>	<p>Damaged walls and flooring accumulate dirt and are difficult to clean properly. NHS Ayrshire & Arran should ensure that any damage is made good before occupation.</p>						
19	IPC Built Environment	IPC15	4	<p><u>Linen management</u></p> <p>The clean linen store is labelled "Linen Drop", which could apply to clean or dirty linen.</p>	<p>NHS Ayrshire & Arran should consider re-labelling this room as "Clean Linen Store" to avoid confusion.</p>						
20	IPC Built Environment	IPC16	4	<p><u>Catering arrangements for food safety</u></p> <p>Meals for clients were described as being cooked and plated in another part of the site before being transferred to the unit in an insulated trolley and re-plated onto non-ceramic crockery. There is the potential in this process for delays that may lead to food being stored at an unsafe temperature.</p>	<p>NHS Ayrshire & Arran should review the arrangements for food preparation, "hot holding" storage and serving to ensure that clients receive hot food and that there is no risk of food being stored at an unsafe temperature and consider carrying out several trial runs before the unit accepts clients to ensure that these arrangements operate smoothly.</p>						
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23	Instructions: Please insert additional rows to under the relevant Category heading as required.										
24	1. Action Plan Inception										
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27	Signed off by (name & position) from Health Board:										
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29	Date:										
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34	2. Action Plan Review										
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