

notes & actions

NATIONAL HEATING & VENTILATION ADVISORY GROUP

Tuesday 12th November 2024 @ 14.00 am on MS TEAMS

Present:

[REDACTED]	[REDACTED]	NHS Lanarkshire
[REDACTED]	[REDACTED]	NHS NSS BST
[REDACTED]	[REDACTED]	NHS Scotland Assure
[REDACTED]	[REDACTED]	NHS Scotland Assure
[REDACTED]	[REDACTED]	NHS Highland
[REDACTED]	[REDACTED] (Chair)	NHS Dumfries & Galloway
[REDACTED]	[REDACTED]	NHS Scotland Assure
[REDACTED]	[REDACTED]	NHS Dumfries & Galloway
[REDACTED]	[REDACTED]	NHS Lanarkshire
[REDACTED]	[REDACTED]	NHS Scotland Assure
[REDACTED]	[REDACTED]	NHS Scotland Assure
[REDACTED]	[REDACTED]	NHS Golden Jubilee
[REDACTED]	[REDACTED]	NHS Scotland Assure
[REDACTED]	[REDACTED]	NHS Lothian

Apologies:

[REDACTED]	[REDACTED]	NHS Scotland Assure
[REDACTED]	[REDACTED]	NHS Orkney
[REDACTED]	[REDACTED]	NHS Scotland Assure
[REDACTED]	[REDACTED]	NHS Greater Glasgow & Clyde
[REDACTED]	[REDACTED]	NHS Lanarkshire

1. Welcome/Apologies

[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]

2. Previous Action Log

[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]



Chair
Chief Executive
Director

Keith Redpath
Mary Morgan
Julie Critchley

NHS National Services Scotland is the common name of the Common Services Agency for the Scottish Health Service

3. Health and Safety Issues

■ [REDACTED]

4. Current Ventilation Issues and Incidents

■ [REDACTED]

5. Lessons Learned

■ [REDACTED]

6. Workplan - SHTM 03-01 interim version revision – update from NHS SA

- highlighted potential issues 3rd part contractor verification reports and incidents where reports have not been fully scrutinized. All reports should be scrutinized.
- Some points were raised at SETAG 2-3 weeks prior, which are to be discussed at the AOCB section of the meeting.

7. SCART Update

■ [REDACTED]

■ [REDACTED]

■ [REDACTED]

■ [REDACTED]

■ [REDACTED]

■ [REDACTED]

8. CPD & Future CPD Requests

■ [REDACTED]

■ [REDACTED]

■ [REDACTED]

9. AOCB

■ [REDACTED]

■ [REDACTED]

■ [REDACTED]

action log

Action No	Action	Owner	Agenda Item No	Date of Meeting	Next Update Due	Progress
2024-11-12/7	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	
2024-11-12/8	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	
2024-09-10/2	SHTM 03-01 Part A – Clause 8.35. Guidance around design decisions to be updated to reflect the focus of the group should be on ventilation, and that clinical colleagues should be consulted to provide clinical input on other aspects such as instruments etc. Update the guidance to reflect that designs must align with SOPs.	[REDACTED]	2	10/09/2024	12/11/2024	12/11/2024 – Action still to be implemented, update to come next meeting.
2024-09-10/2	SHTM 03-01 Part A – table 2. Guidance on endoscopy rooms to be updated to further highlight that designs must align with SOPs, as well as provide clarity on the 2 options presented.	[REDACTED]	2	10/09/2024	12/11/2024	12/11/2024 – Action still to be implemented, update to come next meeting.
2024-08-13/2	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
2024-08-13/2	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
2024-08-13/2	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
2024-07-09/2	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

2024-06-11/2	[REDACTED] [REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED] [REDACTED]
2023-07-18/11.1	[REDACTED] [REDACTED] [REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED] [REDACTED]
2023-07-18/12.1	[REDACTED] [REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED] [REDACTED]
2023-04-25/5.1	[REDACTED] [REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED] [REDACTED] [REDACTED] [REDACTED]