

Action Number	Date of meeting	Agenda Item	Owner	Description	Update	Status
22-04-27:03	27/04/2022	2	Karyn Robertson / [REDACTED]	Query with SG whether the support could be widened out to include other services and not solely NHS within ToR	To be raised at the next Strategic Oversight Board meeting for further clarity. ToR to be re-circulated to the group	
22-04-27:07	27/04/2022	3	[REDACTED] / All	Create a map of services of what is available within 3rd sector orgs and if everyone could share contact details / links that could be incorporated.	ongoing	
22-04-27:09	27/04/2022	4	Joseph Carter	Share any Scottish data from the new My Long COVID diagnostic tool - https://mylongcovid.org.uk/ This is an assessment tool that will help people to understand their current Long COVID symptoms, their needs, what to do next and what help people can get. The results from the assessment will help people when explaining their Long COVID symptoms to a GP. The GP would then be able to understand more and advise what to do next. It could be helpful to share the results with other health care professionals and employers for them to understand what a persons needs are.	24/08 - 1,670 people across Scotland have taken our My Long Covid Needs tests. It is collecting all the time and haven't had the opportunity to analyse it. Once analysed it will be shared.	
22-06-15:10	15/06/2022	3	[REDACTED]	Add lived experience stories as the first agenda item for each meeting. Enquire if the Service Planning and Clinical Expert groups would consider having experience stories at the start of each of their meetings.	Added to the agenda. 30/8 - The consensus from both groups was they would welcome lived experience stories at the beginning of each meeting	completed

22-06-15:11	15/06/2022	3	Margaret McKeith	Identify if Alliance has a template to use for formatting experience stories	01/09 - A colleague from Alliance (Olivia) will attend next meeting on 05/09 to discuss the framework used in "Humans of Scotland" which is about sharing people's stories	
22-06-15:12	15/06/2022	4		Arrange a meeting between Davie & Jane to discuss more about the remit and purpose of the group	Meeting arranged	completed
22-06-15:13	15/06/2022	5	& Shaben	Poll Steering Group members to identify which digital tools are being used and which they would recommend to use in Scotland	A member has downloaded the SIGN app. and met with SIGN requested to ask members for feedback if using APP. In progress. 2 people will work with SIGN to further develop app. Not currently recommending other apps or development of new app.	
22-06-15:14	15/06/2022	5		Add as a standing item to the agenda - feedback and decision making from both the Service Planning and Clinical Expert groups. In addition, that feedback to be circulated to the group in writing prior to each meeting	It would be more beneficial to understand what is our ask, particularly from the findings within the Alliance summary report that we could take to the Service Planning and Clinical & Subject Matter Expert groups	