

TERMS OF REFERENCE

1. Title

Clinical/Subject Matter Expert Group on the Long Term Effects of COVID-19

2. Reports to

Steering Group of the Long Term Effects of COVID-19 Strategic Network

3. Project Objective

The Scottish Government recognises that managing the long term effects of COVID-19 (sometimes referred to as long COVID) has created health and wellbeing impacts for those affected and a new pressure for NHS services to manage. To support NHS Boards/ Health and Social Care Partnerships to deliver services for people with long term effects of COVID-19, a national strategic network will be established. An outline of the network framework is shown in Appendix 1.

The network will provide this support by:

- Working with clinical and subject matter experts including those with lived experience to establish what equitable, safe, effective and person centred pathways should look like for people living with long term effects of COVID-19 in Scotland. This will draw on the policy paper, [Scotland's Long COVID Service](#), published by the Scottish Government and existing guidance published by the Scottish Intercollegiate Guidelines Network (SIGN), the National Institute for Clinical Excellence (NICE) and the Royal College of General Practitioners (RCGP).
- Continuing to horizon scan and refine pathways based on evolving evidence and innovation
- Working with representatives from each NHS Board, consider the capacity needs of those delivering services for long term effects of COVID-19 including knowledge and skills, information needs, equipment and other resources.
- Identifying the areas where the greatest value can be achieved through additional resource and evaluate the effectiveness of additional resource provision
- Providing a Once for Scotland co-ordination and interface with wider system to ensure that services have access to the information and resources needed for development in an evolving area



Chair
Chief Executive
Director

Keith Redpath
Mary Morgan
Susi Buchanan

NHS National Services Scotland is the common name of the Common Services Agency for the Scottish Health Service

4. Roles and Responsibilities of Group

The role of the group is to:

- provide overarching expert advice, guidance and direction to the Strategic Oversight Group, recognising this is likely to evolve over time as new evidence becomes available
- provide two-way communication with the communities they represent
- consider the evidence, data and information available in an objective and inclusive way, and; translate the evidence base into recommended care pathways for people with long term effects of COVID-19 in Scotland, taking into account existing pathways and developments such the [Framework for Supporting People through Recovery and Rehabilitation during and after the COVID-19 Pandemic](#)
- consider the support needed across all four key areas of the pathway outlined in “Scotland’s Long COVID Services”:
 1. Self-management
 2. Primary and community care
 3. Rehabilitation
 4. Secondary care and investigations

Whilst members are expected to draw on their role/clinical expertise in this area and highlight challenges to delivery within their community, it is expected that they will take an objective approach considering the best interests of the people of Scotland regardless of local or personal special interest.

5. Membership

Membership will include representatives of groups involved in the provision of services for long term effects of COVID-19. Members are expected to send a deputy if they are unable to attend.

NAME:	JOB TITLES:	ORGANISATION/ DIVISION:
[REDACTED]	[REDACTED]	NHS GG&C
[REDACTED]	[REDACTED]	NHS Tayside
[REDACTED]	[REDACTED]	NHS Lothian
[REDACTED]	[REDACTED]	University of Glasgow
[REDACTED]	[REDACTED]	Scottish Government
[REDACTED]	[REDACTED]	NHS GGC
[REDACTED]	[REDACTED]	NHS Lothian/ RCPCH
[REDACTED]	[REDACTED]	University of Glasgow
[REDACTED]	[REDACTED]	NHS GG&C
[REDACTED]	[REDACTED]	NHS 24
[REDACTED]	[REDACTED]	NHS Lothian
[REDACTED]	[REDACTED]	Chest, Heart and Stroke Scotland
[REDACTED]	[REDACTED]	NHS GGC
[REDACTED]	[REDACTED]	NHS Lothian
[REDACTED]	[REDACTED]	Scottish Government
[REDACTED]	[REDACTED]	NHS Lanarkshire

[REDACTED]	[REDACTED]	NHS GGC
[REDACTED]	[REDACTED]	NHS GGC
[REDACTED]	[REDACTED]	NHS Grampian
[REDACTED]	[REDACTED]	NHS Highland
[REDACTED]	[REDACTED]	NHS Ayrshire & Arran
[REDACTED]	[REDACTED]	NHS GGC
[REDACTED]	[REDACTED]	NHS Lothian
[REDACTED]	[REDACTED]	NHS Lanarkshire
[REDACTED]	[REDACTED]	NHS Highland
[REDACTED]	[REDACTED]	NHS GGC
[REDACTED]	[REDACTED]	NHS Borders
[REDACTED]	[REDACTED]	Public Health Scotland / NHS Fife
[REDACTED]	[REDACTED]	NHS Grampian
[REDACTED]	[REDACTED]	Aberdeenshire Council
[REDACTED]	[REDACTED]	Robert Gordon University, Aberdeen
[REDACTED]	[REDACTED]	NHS Lothian

In attendance for NSD (secretariat):

NAME:	JOB TITLES:	ORGANISATION/ DIVISION:
[REDACTED]	[REDACTED]	NHS NSS
[REDACTED]	[REDACTED]	NHS NSS

6. Chair

[REDACTED] NHS Greater Glasgow & Clyde



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7. Decision Making

The Clinical and Subject Matter Expert Group will make recommendations on the care pathways to the Steering Group.

8. Frequency of Meetings

The group will meet as required which may fluctuate during the project but should not exceed 6 times per year. Email correspondence will be required in between meetings and there may be a requirement for further small group meetings to further the work of the group.

9. Papers

All papers and the agenda will be sent to members 5 working days in advance of the meetings. Agenda items/papers to be submitted to the Chair not less than 10 working days before each meeting, to enable Agenda Planning. Items of urgent business arising after this time will be accommodated with the agreement of the meeting. A minute of the meeting and action log will be issued to members not later than 10 working days following meeting.

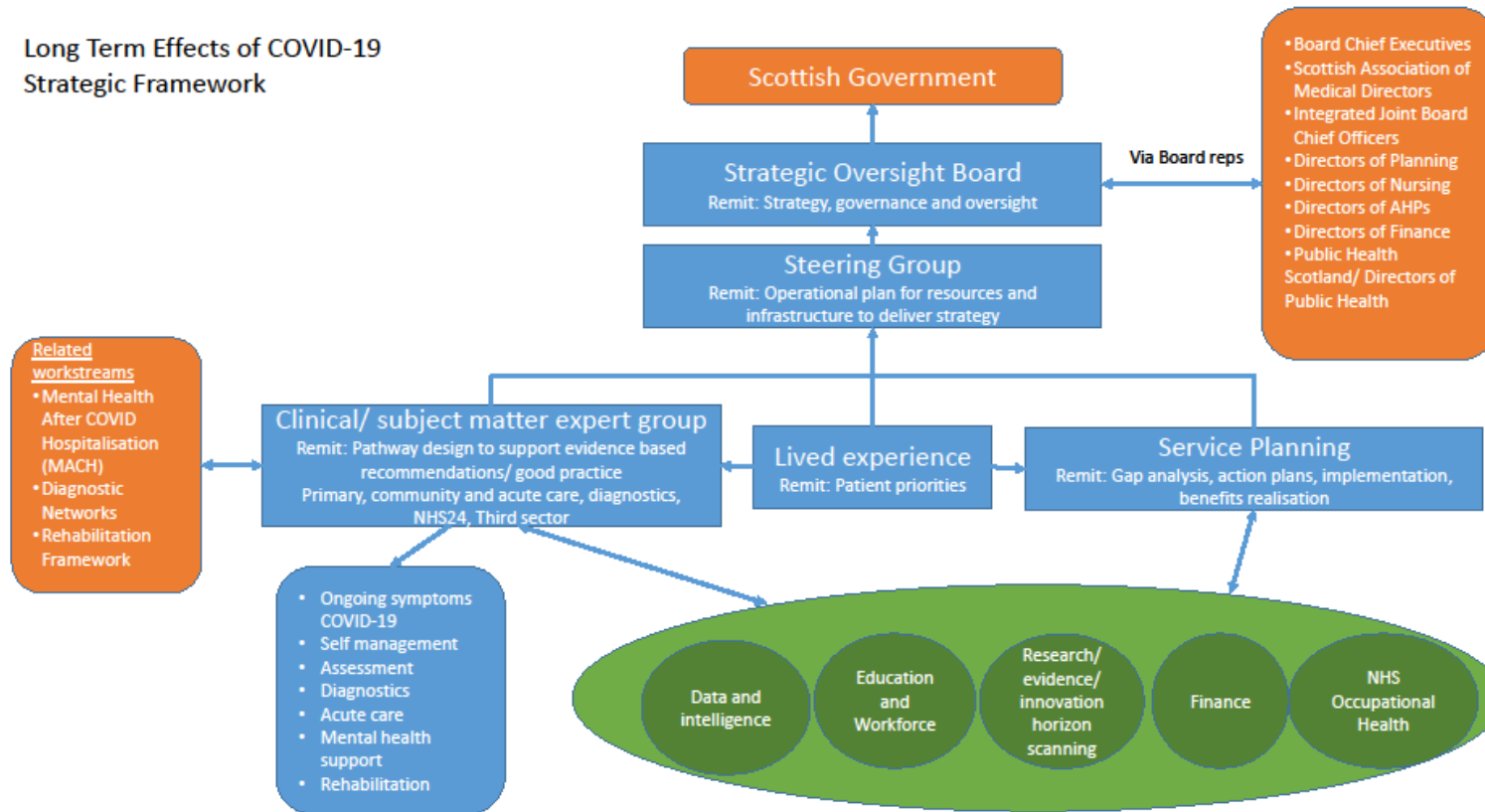
10. Lifespan

The lifespan of the strategic network is not expected to be longer than three years.

Terms of Reference Agreed: XXX

Date: XXX

Long Term Effects of COVID-19
 Strategic Framework



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