

# Master Indemnity Agreement Delivery Note

## Equipment on Loan/Free of Charge/Goods Supplied Free of Charge

This is the Schedule referred to in the Master Indemnity Agreement between the Common Services Agency and the Supplier

### Schedule Part One

Supplier: .....

MIA No: .....

NHS Board: .....

Date: .....

#### Equipment Details:

Description of Equipment/Goods	
Model	
Make	
Serial Number	
Premises & Locations	
Planned Preventative Maintenance	
Period of Loan/ Expiry Date	
Health Board Reference No: (Asset Management/Equipment/Job No)	
Personal Data and Data Subjects:	Will Personal Data be Processed (Y/N) [Delete as appropriate – if yes – please complete Processing Information in Annex A]]

The NHS Board acknowledges receipt of the Equipment and/or Goods specified above

- are on loan for the period specified above and;
- are for use by the NHS Board

respectively on the terms set out in the then current version of the Master Indemnity Agreement between the Supplier and the Common Services Agency (on behalf of the NHS Board).

*It is the Supplier's responsibility to arrange free of charge prompt collection of any Equipment on loan after an agreed loan period has expired. The NHS Board will take no responsibility for, and may dispose of the Equipment if it is not collected within 21 days of the date of the notice issued under Clause 8.1 of the Master Indemnity Agreement.*

**Signed for the Supplier:** .....

**Print Name:** ..... **Date:** .....

**Signed for the NHS Board:** .....

**Print Name:** ..... **Date:** .....

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## Annex A – Processing Information

Description	Details
Identity of the Controller and Processor	
Subject matter of the Processing	
Duration of the Processing	
Nature and purposes of the Processing	
Type of Personal Data	
Categories of Data Subject	
Plan for return and destruction of the data once the Processing is complete UNLESS requirement under union or member state law to preserve that type of data	