

Procurement, Commissioning & Facilities
NHS National Services Scotland
National Distribution Centre
2 Swinhill Avenue
Canderside
Larkhall
ML9 2QX



Telephone 01698 794400
Fax 01698 794401
[RNID Typetalk; 18001 01698 794400/794410](tel:1800101698794400794410)

Date: 14 July 2022
Our ref: K: FOI/Ref: 2022-000148
Direct Line: 0131 275 6807
Email: nss.pcf-foi@nhs.scot

Dear [REDACTED],

Freedom of Information Reference: FOI-2022-000148 - Stoma CAP Meetings

I refer to your freedom of information request that we received on 17 June 2022. I can advise you that we have now completed the search of our records and can provide you with the following information:

There was a Health Board Pre-Cap Engagement session held on the 2nd of February 2022 regarding Stoma Services. There was a pre tender Cap by Teams on Tuesday the 22nd of March 2022 for 6 hours.

This was hosted by a Commodity Manager from NSS.

- 1. Could you provide all documentation regarding these meetings and this whole Cap process. For example, minutes, agendas, Terms of Reference, Declaration of interests etc.**

Under Section 17 of the Freedom of Information Scotland Act an organisation does not require to provide information if it does not hold that information. NHS National Services Scotland does not hold some of this information. We can provide the following appendices (Chronologically where possible) relating to the meetings on 2nd February 2022 & 22nd March 2022 in which some redactions of personal/sensitive information may have been made in line with Section 38 1(b) of the FOISA:

Appendix 1 - NP51722 Pre-CAP Agenda 2.2.22_Redacted

Appendix 2 - NP51722 Pre-CAP Meeting 2.2.22_Redacted

Appendix 3 - NP51722 Pre-CAP Meeting 22.2.22_Redacted

Appendix 4 - NP51722 PT CAP Minutes 22.2.22_Redacted

Appendix 4.1 – Attendance Sheet_Redacted

Appendix 4.2 – Annual Demand tab 1 – Pivot table



Headquarters

Gyle Square, 1 South Gyle Crescent, EDINBURGH EH12 9EB

Chairperson Keith Redpath
Chief Executive Mary Morgan

Appendix 4.3 - Annual demand tab 2 - NP517-17 Annual Demand

Appendix 4.4 - NP51722 PT CAP i TEAMS Chat Transcript 22.2.22_Redacted

I trust you will find the information of assistance and if you require any further information please do not hesitate to contact me.

If you are unhappy with any aspect of how we have dealt with your request you can make representations to us asking us to review the handling of your request. Please write to the

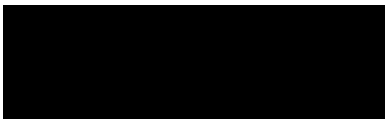
Head of Information and Cyber Security
Digital and Security
NHS National Services Scotland
Headquarters
Gyle Square
1 South Gyle Crescent
Edinburgh
EH12 9EB

or at the email address nss.foi@nhs.scot within 40 working days of the date of this correspondence.

If after a review you are still unhappy, you also have the right to apply to the Scottish Information Commissioner, who can be contacted at Kinburn Castle, St Andrews, Fife, KY16 9DS, or via their online application form.

If you have any queries about this letter, please contact me at the above address.

Yours sincerely

A large black rectangular redaction box covering the signature area.A black rectangular redaction box covering contact information, likely a phone number or email address.