




WORK BREAKDOWN STRUCTURE			
Project Title	National Stoma Quality Improvement Short Life Working Group (NSQIG)		
SUB GROUP	DATA		
SUB GROUP LEAD	Alice Macleod		
Reporting To	NSQIG Steering Group		
Aim	Develop tasks required to produce optimum data reporting methods and submit recommendations / action plan to project steering group.		
Sub group Project Plan Objectives	Review the current product prescribing data across Health Boards and identify and develop opportunities for optimal data reporting to drive quality and efficiency.		
Start Date	July 2018		
Completion Timeline	DECEMBER 2018		
QUORATE	50% OF MEMBERS		
Sub-Group Members			
Name	Role		
Gavin McColl	Principle Analyst ISD NHS National Services		
Sarah Fry	Senior Information Analyst ISD NHS National Services		
Barry Melia	Principle Pharmacist ISD NHS National Services		
David Thomson	Community Pharmacist NHS GG&C		
Tracy McMeekin	Stoma Care CNS NHS Ayrshire & Arran		
Anne Haston	Stoma Care ANP NHS Lothian		
Karen Whatton	Lead Prescribing Advisor NHS Fife		
Billy Hislop	Procurement Category Manager NHS National Service		
RAG	Complete	In Progress	Not started
No	Tasks	Plan Start Date	Comments
1	Progress the format of baseline stoma prescribing data & metrics developed by NSQIG	May 2018	In progress
2	Develop process to review current data reporting	Aug 2018	In progress
3	Develop a minimum data set with agreed metrics that support stoma product trend / variance / patient level data to support consistent stoma data analysis across NHS Scotland.	Sep 2018	In progress
5	Submit recommendations and action plan to steering group chair by December 2018	Dec 2018	Not Started

SUB GROUP PROGRESS TRACKER; SUB GROUP LEAD TO UPDATE AND REPORT		
Progress Notes v 5 Update for steering group progress report 12.11.18		
Agenda Item	Progress	Lead
1	<p>Introductions & apologies noted. Quorate present</p> <p>Attending: A MacLeod, G MacColl, A Haston, D Thomson (S Fry & K Whatton via TC)</p> <p>Apologies: T McMeekin , B Hislop</p>	
2	<p>S Fry & Gavin presented data update:</p> <p>General consensus that the analysis & metrics were useful with particular reference to:</p> <ul style="list-style-type: none"> • Use & Expenditure data modelled against published appliance use guidance: Slide 3 (Prescqiip, PIP & ASCN) • 5 year trends showing ileostomy use as highest increase in cost & quantity. • Agreements from sub group that CPTP for stoma use is one of the national indicators that could be used going forward. • Gavin, Sarah & Barry to continue analysis: <ul style="list-style-type: none"> ◦ Gavin will pull information to report key areas of stoma activity & prescribing , community , hospital & care homes <p>Presentation attached for review & comments by 02 11.18</p>  <p>201810 Stoma Analysis Update.pptx</p>	ALL
3	<p>A Macleod presented draft analysis ppt of stoma prescribing data survey. Survey looked at process and data capture from prescribing teams who are involved in identifying community stoma product usage. Group though this useful to indentify gaps. Main points: Lack of clarity around metrics used for review, lack of information of patient numbers.</p> <p>Presentation attached for review & comment by 02.11.18</p>  <p>NSQIG data sub group survey.pptx</p>	ALL
4	<p>Need to identify any gaps in current data capture to develop recommendations: standard approach to data capture/ identify proof of concept testing</p> <p>Need to scope other areas of data capture: stoma nurses and DACS.</p> <p>Craig, Billy & Alice had met with BHTA. DAC representative from Fittleworth present at the meeting. They produce reports for Health Boards around product use. Fittleworth offered a visit to Glasgow / Edinburgh office to review their process of data capture. Approved by Craig.</p>	

	<p>Glasgow visit planned Nov 8th 12 – 3pm.</p> <p>Action:</p> <ol style="list-style-type: none"> 1. Alice, David Thomson & Gavin expressed interest in attending Nov 8th. Fittleworth can also arrange visit to Edinburgh office. Notes of interest to Alice. 2. Draft survey to scope what data stoma nurses capture & circulate to sub group for comments. 3. Draft indicators to NHSS Stoma CNS for comment (Recommendation that this work is ongoing) <p>Below draft developed into live survey link sent to CNS 12.11.18</p>  <p>CNS V2.xlsx</p>	<p>AH, KW DT AM</p>
<p>5</p>	<p>Next meeting date 26.11.18 Plan sub group report for December</p>	<p>ALL</p>