	KEY	Not started	
		In progress	
Risk managment		Performing to plan	
		Minor risk managed by project team	
		Significant risk affecting project time, scope, cost	

National Stoma SLWG Project Work Plan V4

FY 2018/ 19

Task Description	Lead	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB
Project Governance														
Identify Key stakeholders	CS/AM													
Agree ToR	CS/AM													
Project resource support														
Quarterly highlight report for SEND	CS/AM													
Risk Register Monthly Review	CS/AM													
Stakeholder Communication														
SBAR SDNDG	CS/AM													
SBAR SEND	CS/AM													
SBAR PTP	CS/AM													
SBAR Directors of Pharmacy group via G.P representatives	CS/AM													
SBAR G.P National Group	CS/AM													
Approved ToR to key stakeholders & SSF	CS/AM/SLWG													
Patient engaement Plan (via Health Board stoma Fora & key leads) *Briefing paper to SDNDG*	CS/AM/MH													

Sub groups to take forward Proposed Objectives

DATA SUB GROUP

OBJECTIVE

1. **Review the current product prescribing data across Health Boards and identify and develop opportunities for optimal data reporting to drive quality and efficiency.**

	Lead	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB
START							X							
ACTIVITY REPORTING									X	X	X			
COMPLETION												X		

FORMULARY SUB GROUP

OBJECTIVE

2. **Review current Health Board formularies and scope the feasibility of a National evidenced-based ostomy product formulary that could be used as an equitable and pragmatic decision aid.**

	Lead	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB
START							X							
ACTIVITY REPORTING									X	X	X			
COMPLETION												X		

PROCESS SUB GROUP

OBJECTIVE

3. **Review current processes for product access identifying alternative models to G.P prescribing to support timely, efficient, equitable patient product access.**

4. **Identify the process for measuring effectiveness of product use and patient outcomes with minimal annual patient-reported outcomes measures (PROMs) that includes patient related feedback.**

	Lead	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB
START							X							
ACTIVITY REPORTING								X	X	X				
COMPLETION												X		

NON SUB GROUP OBJECTIVES

5. **To review the role of e-health / assisted technology in stoma care and identify opportunities for quality improvement in patient care.**

Develop methodology: ? Survey Questionnaire
(*TAKE INTO ACCOUNT SCOTTISH STOMA NURSE ACTIVITY WITH NES RE STOMA WEBSITE*)

	Lead	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB
START														
COMPLETION														
a	*Identify what is currently available to supprt e-health*													
b	*Identify role of e-health to support effective, efficient care*													
c	*Develop option appraisal plan to take forward*													

6. **To explore effective partnership working with Dispensing Appliance Contractors that would support data sharing of product use and develop variance monitoring against agreed national guidance.**

Methodology: Following meeting with BHTA 05.10.18 NSQIG Chair advised : Development of sub group with clear objectives

a	*Scope current data reporting available from DACs (aligned to data sub group)*
b	*Data Reporting Governance with stoma patient data*
c	*Develop recommendations /action plan to take forward*

PROJECT REPORT RECOMMENDATION SECTION

		FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB
7	To identify clinical and financial benefits and risks from implementation of processes identified from this SLWG activity and include this in project report and action plan.												X		
a	*modelling & benchmarkinbg excercise to identify benefit realisation*														
B	*Resource identification*														
C	Recommendations & action plan														
	FINAL REPORT														X

BOLD: Proposed objectives

ITALICS : suggested tasks required to meet objectives

RAG	Project Definition	Actions	
Green	Project is performing to plan	Report in Monthly highlight report update to SDNDG	
Amber	A problem has been identified but can be dealt by project team	Report in Monthly highlight report & risk register to SDNG with actions	
Red	Significant issues identified that affect project time, scope , cost	Identified in risk register with managment action plan & report to SNDG	