

National Stoma Quality Improvement Group (NSQIG): Task and Finish SLWG

G.P Teleconference 26.06.18 17.15 – 18.15

Name	Title	Area
Craig Stewart	Associate Nurse Director & IJB Lead Nurse (NSQIG Project Chair)	NHS Ayrshire & Arran
Alice Macleod	Senior Nurse (NSQIG Project Manager)	NHS National Services :National Procurement
Jim Cowan	G.P Firhill Medical Centre , Clinical Lead for South West Locality	Edinburgh Health & Social Care Partnership
Gordon Haveron	G.P Partner Barns Medical Practice	Ayr Health and Social Care Practice

These meeting notes reflect the salient points of discussion

Discussion Points	Action Notes
1	<p>Introduction</p> <ol style="list-style-type: none"> 1. Papers circulated : Terms of reference , Project Plan , Communication SBAR and Declaration of Interest 2. Craig Stewart led teleconference introductions and background to NSQIG identifying key areas of improvement & multi-professional engagement <ol style="list-style-type: none"> a. Prescribing Models b. Equitable and evidenced based National Formulary c. Metrics to support optimum stoma product use and patient outcome reporting d. Self care , supportive care and specialist care pathways & 3rd party involvement 3. Support from NSS with funding to support analyst & G.P sessional time
2	<p>G.P thoughts on NSQIG from circulated papers</p> <ol style="list-style-type: none"> 1. Both Jim & Gordon supportive of NSQIG key areas of improvement 2. Both are involved with stoma patients : prescribing and dealing with problems 3. Both aware of reliance on G.P for prescribing stoma items , aware of positive & negative industry influence on stoma patients and need for improved governance. 4. Both support need to improve quality of care for stoma patient and develop improvement in cost effective product use. 5. New GMS contract gives opportunity to improve / develop alternative models of primary care delivery: in relation to stoma and opportunity to develop alternative models of stoma prescribing. Interest in alternatives to G.P prescribing 6. Discussion on SLWG CNS engagement: CS confirmed regional representation from CNS linking to Scottish National Stoma Nurse Group, Pharmacy representation linking to Director of Pharmacy Group.
3	<p>G.P Involvement</p> <ol style="list-style-type: none"> 1. Craig Stewart supports inclusive involvement within G.P availability; this could be with reviewing and commenting on papers , advice in project direction and or attendance in steering group (SG)meetings with flexible options to meet via teleconference outwith SG meetings. 2. Jim noted that travel to Canderside for meetings would be challenging , although VC available functionality in primary care may be challenging 3. Gordon noted that he could attend SG meetings 4. Craig asked if DOI could be completed and returned to A. Macleod 5. Explore feasibility of Webex <p>Actions</p> <ol style="list-style-type: none"> 1. Send SG meeting dates out to Jim and Gordon 2. Send minutes Feb – May to Jim and Gordon 3. Jim and Gordon to complete DOI and send to A. Macleod 4. Explore use of Webex
4	<p>Sessional Time & Cost</p> <ol style="list-style-type: none"> 1. Craig noted NSQIG would hope to support G.P time within a limited budget via NP 2. Discussion around sessional time with agreement of 3.5 hour session at £218.00 for G.P support to NSQIG 3. Agreement that sessional cost above could be supported.
5	<p>Invoicing Process</p> <ol style="list-style-type: none"> 1. Both Jim and Gordon agreed that they could submit invoice for sessional costs <p>Action</p> <ol style="list-style-type: none"> 5. Confirm invoicing process from NP and communicate this to Jim and Gordon.
6	<p>Strategic Engagement</p> <ol style="list-style-type: none"> 1. Both Jim and Gordon agreed to engage with G.P professional groups for sighting of NSQIG work <p>Action</p> <ol style="list-style-type: none"> 6. Draft SBAR to support G.P engagement similar to SBAR for Director of Pharmacy Group: Send to Jim & Gordon for comment.

Teleconference Meeting Actions: 26.06.18

Discussion Point	Action	Responsible	Timeline	RAG
1	Send NSQIG Meeting dates to Jim & Gordon	Alice Macleod		
2	Circulate NSQIG minutes from Feb – May 2018 to Jim & Gordon	Alice Macleod		
3	Arrange Webex and test with Gordon and Jim	Alice Macleod		
4	Declaration of Interest to be completed and sent to A. Macleod	Jim and Gordon		
5	Confirm invoice process with National Procurement and communicate to Jim & Gordon	Alice Macleod		
6	Draft communication SBAR for Jim & Gordon to present for sighting at Strategic G.P Engagement meetings identified by Jim & Gordon: i.e. Primary Care Leads Meeting	Alice Macleod		
Not complete	Pending	Complete		