

**VERSION 2.0**

<b>WORK BREAKDOWN STRUCTURE</b>			
<b>Project Title</b>	<b>National Stoma Quality Improvement Short Life Working Group (NSQIG)</b>		
<b>SUB GROUP</b>	DATA		
<b>SUB GROUP LEAD</b>	Alice Macleod		
<b>Reporting To</b>	NSQIG Steering Group		
<b>Aim</b>	Develop tasks required to produce optimum data reporting methods and submit recommendations /action plan to project steering group.		
<b>Sub group Project Plan Objectives</b>	Review the current product prescribing data across Health Boards and identify and develop opportunities for optimal data reporting to drive quality and efficiency.		
<b>Start Date</b>	July 2018		
<b>Completion Timeline</b>	DECEMBER 2018		
<b>QUORATE</b>	50% OF MEMBERS		
<b>Sub-Group Members</b>			
<b>Name</b>	<b>Role</b>		
Gavin McColl	Principle Analyst ISD NHS National Services		
Sarah Fry	Senior Information Analyst ISD NHS National Services		
Barry Melia	Principle Pharmacist ISD NHS National Services		
David Thomson	Community Pharmacist NHS GG&C		
Tracy McMeekin	Stoma Care CNS NHS Ayrshire & Arran		
Karen Whatton	Lead Prescribing Advisor NHS Fife		
Billy Hislop	Procurement Category Manager NHS National Service		
<b>No</b>	<b>Tasks</b>	<b>Plan Start Date</b>	<b>Comments</b>
1	Progress the format of baseline stoma prescribing data & metrics developed by NSQIG	May 2018	Actions to take forward documented in progress tracker ( pg2)
2	Develop process to review current data reporting	Aug 2018	Actions to take forward documented in progress tracker ( pg2)
4	<i>Develop a minimum data set with agreed metrics that support stoma product trend / variance / patient level data to support consistent stoma data analysis across NHS Scotland.</i>		Combine and amended from v1 3&4
5	Submit recommendations and action plan to steering group chair by December 2018	Dec 2018	Added sub group outcome and timeline for delivery

<b>SUB GROUP PROGRESS TRACKER; SUB GROUP LEAD TO UPDATE AND REPORT</b>		
<b>Task Number</b>	<b>Progress</b>	<b>Responsible</b>
Meeting Update	<p><b>Data Subgroup meeting 1 : Teleconference 17.08.18</b> Review of sub group work breakdown tasks with amendments made to version 1.0 from comments</p> <p><b>Actions amendments in version 2 &amp; actions documented in progress tracker to be circulated to sub group :</b></p>	<b>A Macleod</b>
1	<p>Consensus from sub group that data format from NSQIG analyst is helpful. Agreement that sub group should work on developing metrics to improve data reporting. Agreed Long patient analysis does not capture all stoma patients with resulting anomalies of stoma expenditure: Overall expenditure: circa £30 million includes community spend &amp; service costs from 2016/17).</p> <p><b>Going forward is a work in progress for subgroup to develop metrics that would support effective national stoma reporting.</b></p>	
2	<p>Consensus from sub group that there was a need to review the current data reporting across Health Boards and identify commonalities &amp; variation.</p> <p><b>Agreed Actions</b></p> <ol style="list-style-type: none"> <li>1. Identify key people in each health board who would be responsible for stoma data requesting and reviewing stoma prescribing data.</li> <li>2. Develop a questionnaire that would identify what metrics each health board uses to enable review and analysis of variance.</li> <li>3. Approved questionnaire to be circulated to identified Health Board leads to complete and return for analyses across Health Boards</li> </ol> <p><b>Karen Whatton , David Thomson to draft questionnaire for sub group to review &amp; comment</b> <b>Link with Graeme Bryson SPAA representative to identify key stakeholders in NHSS Health Boards.</b></p>	<p>K Whatton D Thomson A Macleod</p>