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|  | **Scottish Infected Blood Support Scheme**  Practitioner Services  Gyle Square  1 South Gyle Crescent  Edinburgh  EH12 9EB  **Email: NSS.SIBSS@nhs.net**  **www.nhsnss.org/SIBSS** | N H S NATIONAL SERVICESLOG |

Minutes

**Meeting: Scottish Infected Blood Support Scheme – Advisory Group**

Date: 12th August 2021, 10:30 -12:00

Location: via TEAMS

Attendees:

Martin Bell (MB) NHS National Services Scotland - Practitioner Services (Chair)

Sally Richards (SR) NHS National Services Scotland - Practitioner Services

Kelly Watt (KW) NHS National Services Scotland - Practitioner Services (Minutes)

Michelle Kivlin (MK) Scottish Government

Sam Baker (SB) Scottish Government

David Goldberg (DG) NHS Public Health Scotland

Apologies:

Tommy Leggate (TL) Scottish Infected Blood Forum

Joyce Donnelly (JD) Scottish Infected Blood Forum

Dan Farthing-Sykes (DFS) Haemophilia Scotland

1. **Welcome and Apologies**

SR welcomed everyone to the meeting and took the group through the agenda.

***NOTE: MB advised that comments, feedback and questions were welcomed. Both SR and MB were available to contact.***

[***Martin.Bell@nhs.scot***](mailto:Martin.Bell@nhs.scot)

[***Sally.Richards@nhs.scot***](mailto:Sally.Richards@nhs.scot)

1. **Actions and Matters Arising from previous meeting held 8th April 2021**

The group went through the previous minutes and the actions were updated and minutes agreed.

1. **Group Membership**

SB suggested that further membership for the group was sought. Numbers had dwindled since Leon and Petra had left and, in order to keep the group quorate, further members to represent beneficiaries were required. It was agreed that any new members should already be a member of the scheme or part of a representative group.

**ACTION 053**: SR agreed to engage with the SIBSS Community and add to the next newsletter.

1. **Feedback on IBI Session 18th May 2021**

[2021-06-22 Supplementary written statement of Martin Bell to the IBI](file:///C:\Users\kellyw01\AppData\Local\Microsoft\Windows\INetCache\Content.Outlook\TA61O1A7\2021-06-22%20Supplementary%20written%20statement%20of%20Martin%20Bell%20to%20the%20IBI.pdf)

MB reported that his statement from the IBI Session on 18th May 2021 had been circulated to the group for info to clarify a few points and for transparency. He asked for any further questions or queries on the paper to be forwarded to him.

1. **Scheme Update**

SR updated the group on the scheme progress; [20210812 Advisory Group Meeting](file:///C:\Users\kellyw01\AppData\Local\Microsoft\Windows\INetCache\Content.Outlook\TA61O1A7\20210812%20Advisory%20Group%20Meeting.pptx)

* Additional spend a big factor (around £10M!)
* Meeting to be held w/b 16th August 2021 to talk through numbers of eligible estates who have not yet applied for money, etc. and steps that could be taken to trace relatives of the relevant deceased beneficiaries.
* No noticeable impact group are eligible for £10k a year payment. A few still to apply. Further investigation required to contact the outstanding beneficiaries to check they had received the letter from SIBSS (around 20 people).

1. **Scottish Government Update**

SB reported the following:

* Revised guidance now on the SIBSS website
* In addition to allowing remarried widows/partners to receive annual payments, Scottish Government has adopted a revised policy to allow those who are both bereaved and infected to claim 2 annual payments.
* New psychological service is now in place. Currently working through arrangements i.e. data protection with NHS Boards. Appointments to be made available very soon.
* Scottish Government hoping to increase threshold levels for one-off grants (currently under review) to allow more beneficiaries to claim. Proposals to be put to ministers after stakeholder liaison has taken place.

1. **Clinical Update**

DG advised there was no update since the April meeting.

1. **AOB**

None

**Next Meeting:** 9thDecember 2021 at 10.30am.

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| Action Log | **Scottish Infected Blood Support Scheme**  Practitioner Services  Gyle Square  1 South Gyle Crescent  Edinburgh  EH12 9EB  **Email: NSS.SIBSS@nhs.net**  **www.nhsnss.org/SIBSS** | N H S NATIONAL SERVICESLOG |

Scottish Infected Blood Support Scheme – Advisory Group

12th August 2021, 10:30-12:00, via TEAMS

| ACTION NO. | ACTION DETAILS | OWNER | DATE RAISED | TARGET  DATE | UPDATES | STATUS |
| --- | --- | --- | --- | --- | --- | --- |
| 039 | SR to approach NSS Comms colleagues for advice regarding comms accessibility. | SR | 13/08/20 | ASAP | Update 10/12/20 - Comms asked to provide capability or supply an agency if out-with their current capacity. Norman Milligan from P&CFS currently working on the website accessibility. SR to chase.  Update 08/04/21 – SR reported new website launched but a few teething problems i.e. forms difficult to find. Currently working on improving. Has been made more accessible. URL same as before. Self assessment guidance has been made into a video. Ongoing  Update 11/08/21 – SR reported the website was now updated for accessibility. CLOSE | CLOSED |
| 049 | Psychologist Service – TL/SIBF to raise awareness of availability of service through membership | TL | 08/04/21 | ASAP | **Update 11/08/21 – SR reported short survey will be distributed on 16th August 2021. CLOSE** | CLOSED |
| 050 | Stage 1 self-assessment categories – ALL to have a think about this and forward thoughts and comments to SB/MK | ALL | 08/04/21 | ASAP | **Update 11/08/21 – SR reported Clinical Review Group had agreed to retain the 3 categories. CLOSE** | CLOSED |
| 051 | Means Tested Discretionary Payment for Children (in England) - DFS and TL to look into potentially how many members could be affected (i.e. those with kids who would qualify) if added to Scottish Scheme. | DFS/TL | 08/04/21 | ASAP | **Update 11/08/21 – SB advised not included in parity agreement with DHSC. May be subject to further four nations discussions around discretionary payments (small and larger grants). CLOSE** | CLOSED |
| 052 | Demo Video - SR agreed to send a copy of the completed video (with voice recording) to the group for comment when finalised. | SR | 08/04/21 | ASAP | **Update 11/08/21 – SR reported that the link about to be added to the website. Website still to be tweaked to make it totally up to date. CLOSE** | CLOSED |
| 053 | Membership - SR agreed to engage with the SIBSS Community and add to the next newsletter. | SR | 12/08/21 | ASAP |  | OPEN |
| 054 |  |  |  |  |  |  |